



PRIVACY POLICY

1 ABOUT THIS POLICY

- 1.1 Clear-pak is bound by the *Privacy Act 1988 (Cth)*. This Policy sets out how Clear-pak collects, uses and discloses your personal information in accordance with the Act.
- 1.2 By accessing or using the Website you agree to the collection, use and disclosure of your personal information in the manner set out in this Policy.
- 1.3 We recommend that you carefully read this Policy before you use or submit personal information to the Website.
- 1.4 We may change this Policy at any time. You should regularly check Website for changes to the Policy.
- 1.5 You should not use or submit personal information to the Website if you do not agree to this Policy.

2 DEFINITIONS

For the purposes of this Policy, unless the context otherwise indicates, the definitions set out below and in Clear-pak's **Terms & Conditions** apply to this Policy.

- 2.1 "**Terms & Conditions**" means Clear-pak's **Terms & Conditions** and Terms of Sale When Ordering from Website as amended from time to time;
- 2.2 "**User**" means any Buyer, Seller or any other person who browses, views accesses or otherwise uses the Website; and
- 2.3 "**Website**" means www.clear-pak.com.au and its related web pages.

3 PERSONAL INFORMATION

- 3.1 In order to offer the services it provides Clear-pak may collect personal information about its Users.
- 3.2 Personal information collected by Clear-pak may include:
 - 3.2.1 Your name, address and contact details;
 - 3.2.2 Your payment details, such as bank account or credit card details;
 - 3.2.3 Your password and user ID;
 - 3.2.4 Detail's of some of your interests;
 - 3.2.5 The services provided to you; and
 - 3.2.6 Records of communications between you and Clear-pak.
- 3.3 If you choose not to provide Clear-pak with certain personal information, Clear-pak may not be able to provide you with the services you require.

4 COLLECTION OF PERSONAL INFORMATION

Clear-pak collects personal information from Users in the following ways:

- 4.1 Directly from a User when the User provides the information directly to Clear-pak in person, by phone or in writing, including forms submitted on the Website;
- 4.2 From third parties such as Clear-pak's related companies, credit reporting agencies or a User's representatives; and
- 4.3 From publicly available sources of information.

5 USE OF PERSONAL INFORMATION

Clear-pak may use your personal information for the following purposes:

- 5.1 To provide you with the services you request;
- 5.2 To administer and manage those services, including charging and billing;
- 5.3 To research, develop and improve the Website and other services provided by Clear-pak or proposed to be provided by Clear-pak;

